

Parliamentary Procedure CDE Chart of Permissible Motions

Motion	Second Required	Debatable	Amendable	Vote Required	Reconsider
Privileged Motions					
Fix the Time to Which to Adjourn	Yes	No	Yes	Majority	Yes
Adjourn	Yes	No	No	Majority	No
Recess	Yes	No	Yes	Majority	No
Raise a Question of Privilege	No	No	No	Chair Grants	No
Call for the Orders of the Day	No	No	No	No vote, Demand	No
Subsidiary Motions					
Lay on the Table	Yes	No	No	Majority	Neg only (3)
Previous Question	Yes	No	No	2/3	Yes
Limit or Extend Limits of Debate	Yes	No	Yes	2/3	Yes
Postpone to a Certain Time (or Definitely)	Yes	Yes	Yes	Majority	Yes
Commit or Refer	Yes	Yes	Yes	Majority	Yes
Amend	Yes	Yes (1)	Yes	Majority	Yes
Postpone Indefinitely	Yes	Yes	No	Majority	Affirm. Only
Main Motion	Yes	Yes	Yes	Majority	Yes
Incidental Motions					
Appeal	Yes	Yes (1)	No	Majority	Yes
Division of the Assembly	No	No	No	No vote, demand	No
Division of a Question	Yes	No	Yes	Majority	No
Objection to the Consideration of a Question	No	No	No	2/3	Neg. Only
Parliamentary Inquiry	No	No	No	Chair answers	No
Point Of Order	No	No	No	Normally no vote Chair rules	No
Suspend the Rules	Yes	No	No	(2)	No
Withdraw a Motion	No (3)	No	No	Majority (3)	Neg. Only
Motions That Bring A Question Again Before The Assembly					
Reconsider (4)	Yes	Yes (1)	No	Majority	No
Rescind (4)	Yes	Yes	Yes	Maj. with notice, 2/3 or maj. of membership (3)	Neg. Only
Take From The Table (4)	Yes	No	No	Majority	No

- (1) If applied to a debatable motion
- (2) Rules of Order 2/3 vote, standing rules – majority vote
- (3) Refer to Robert's Rules of Order Newly Revised (11th edition) for rule(s)
- (4) Refer to CDE rules #8-10 before using these motions in the demonstration

Parliamentary Procedure CDE – Form 1

Chapter: _____

Date: _____

State: _____

Place: _____

NATIONAL PARLIAMENTARY PROCEDURE EVENT
Official Minutes

Chair's Signature: _____

Secretary's Signature: _____

Add additional pages, if needed.

National FFA Parliamentary Procedure Career Development Event
Form 2 Team Score Sheet

FFA Chapter:		Discussion (60 pts. max./member, 15 pts. max./team) Excellent 13-15 pts., Good 9-12 pts., Average 6-8 pts., Poor 5-5 pts.										Individual Questions	Total
Participant	Required Motion 20 pts./person	Pts	Main	PP Indef	Amend	Refer	PP Def	Bring Back	Total	Additional Motion	10 pts./person	13 pts./person	100 pts./person
1													
2													
3													
4													
5													
Chair	Ability to Preside (80 pts.) State motions correctly, follow rules of debate, keep members informed, put motions to a vote, announce results of vote, use of gavel, awareness of business on the floor. Excellent = 71-80 pts., Good = 61-70 pts., Average = 51-60 pts., Poor = 0-50 pts.												
Team Effect	Conclusions (40 pts.) Main motion was well analyzed. What, When, Where, Who, How was answered Excellent = 31-40 pts., Good = 21-30 pts., Average = 11-20 pts., Poor = 0-10 pts.												
General Questions	Points Convincing, logical, realistic, orderly and efficient, germane and free from repetition Excellent = 31-40 pts., Good = 21-30 pts., Average = 11-20 pts., Poor = 0-10 pts.												
Exam	Points Voice, volume, enunciation, pitch, pace, grammar Poise: confidence, professional, eye contact Expression: conviction, gestures Excellent = 31-40 pts., Good = 21-30 pts., Average = 11-20 pts., Poor = 0-10 pts.												
Minutes	Average of all 6 individual exam scores (150 pts.)												
Research	Minutes taken from minutes scorecard (45 pts) (Preliminary Round) Team Problem Solving Research (45 pts.) (Semi-Final & Final Rounds)												
Deductions	5-20 pts. per mistake												
Time	Omitting assigned motion - 30 pts Deduction for overtime - 2pts/second after 10:30												
Notes:	Total Deductions Team Score												