

Extemporaneous Public Speaking CDE Scorecard – 1000 points

State: _____

Participant #: _____

Oral Communication – 600 points						
Indicators	Very strong evidence skill is present 5-4	Moderate evidence skill is present 3-2	Strong evidence skill is not present 1-0	Points Earned	Weight	Total Score
A. Examples	<p><i>Examples are vivid, precise and clearly explained.</i></p> <ul style="list-style-type: none"> Examples are original, logical and relevant. 	<p><i>Examples are usually concrete, sometimes needs clarification.</i></p> <ul style="list-style-type: none"> Examples are effective, but need more originality or thought. 	<p><i>Examples are abstract or not clearly defined.</i></p> <ul style="list-style-type: none"> Examples are sometimes confusing, leaving the listeners with questions. 		X 10	
B. Speaking without hesitation	<p><i>Speaks very articulately without hesitation.</i></p> <ul style="list-style-type: none"> Never has the need for unnecessary pauses or hesitation when speaking. 	<p><i>Speaks articulately, but sometimes hesitates.</i></p> <ul style="list-style-type: none"> Occasionally has the need for a long pause or moderate hesitation when speaking. 	<p><i>Speaks articulately, but frequently hesitates.</i></p> <ul style="list-style-type: none"> Frequently hesitates or has long, awkward pauses while speaking. 		X 15	
C. Tone	<p><i>Appropriate tone is consistent.</i></p> <ul style="list-style-type: none"> Speaks at the right pace to be clear. Pronunciation of words is very clear and intent is apparent. 	<p><i>Appropriate tone is usually consistent.</i></p> <ul style="list-style-type: none"> Speaks at the right pace most of the time, but shows some nervousness. Pronunciation of words is usually clear, sometimes vague. 	<p><i>Has difficulty using an appropriate tone.</i></p> <ul style="list-style-type: none"> Pace is too fast; nervous. Pronunciation of words is difficult to understand; unclear. 		X 15	
D. Being detail-oriented	<p><i>Is able to stay fully detail-oriented.</i></p> <ul style="list-style-type: none"> Always provides details which support the issue; is well organized. 	<p><i>Is mostly good at being detail-oriented.</i></p> <ul style="list-style-type: none"> Usually provides details which are supportive of the issue; displays good organizational skills. 	<p><i>Has difficulty being detail-oriented.</i></p> <ul style="list-style-type: none"> Sometimes overlooks details that could be very beneficial to the issue; lacks organization. 		X 20	
E. Connecting and articulating facts and issues	<p><i>Exemplary in connecting facts and issues and articulating how they impact the issue locally and globally.</i></p> <ul style="list-style-type: none"> Possesses a strong knowledge base and is able to effectively articulate information regarding related facts and current issues. 	<p><i>Sufficient in connecting facts and issues and articulating how they impact the issue locally and globally.</i></p> <ul style="list-style-type: none"> Possesses a good knowledge base and is able to, for the most part, articulate information regarding related facts and current issues. 	<p><i>Has difficulty with connecting facts and issues and articulating how they impact the issue locally and globally.</i></p> <ul style="list-style-type: none"> Possesses some knowledge base but is unable to articulate information regarding related facts and current issues. 		X 20	
F. Speaking unrehearsed (questions & answers)	<p><i>Speaks unrehearsed with comfort and ease.</i></p> <ul style="list-style-type: none"> Is able to speak quickly with organized thoughts and concise answers. 	<p><i>Speaks unrehearsed mostly with comfort and ease, but sometimes seems nervous or unsure.</i></p> <ul style="list-style-type: none"> Is able to speak effectively, has to stop and think and sometimes gets off focus. 	<p><i>Shows nervousness or seems unprepared when speaking unrehearsed.</i></p> <ul style="list-style-type: none"> Seems to ramble or speaks before thinking. 		X 40	

OVER

Non-verbal Communication – 400 points				Points Earned	Weight	Total Score
A. Attention (eye contact)	<i>Eye contact constantly used as an effective connection.</i> <ul style="list-style-type: none"> Constantly looks at the entire audience (90-100% of the time). 	<i>Eye contact is mostly effective and consistent.</i> <ul style="list-style-type: none"> Mostly looks around the audience (60-80% of the time). 	<i>Eye contact does not always allow connection with the speaker.</i> <ul style="list-style-type: none"> Occasionally looks at someone or some groups (less than 50% of the time). 		X 20	
B. Mannerisms	<i>Does not have distracting mannerisms that affect effectiveness.</i> <ul style="list-style-type: none"> No nervous habits. 	<i>Sometimes has distracting mannerisms that pull from the presentation.</i> <ul style="list-style-type: none"> Sometimes exhibits nervous habits or ticks. 	<i>Has mannerisms that pull from the effectiveness of the presentation.</i> <ul style="list-style-type: none"> Displays some nervous habits – fidgets or anxious ticks. 		X 20	
C. Gestures	<i>Gestures are purposeful and effective.</i> <ul style="list-style-type: none"> Hand motions are expressive and used to emphasize talking points. Great posture (confident) with positive body language. 	<i>Usually uses purposeful gestures.</i> <ul style="list-style-type: none"> Hands are sometimes used to express or emphasize. Occasionally slumps; sometimes negative body language. 	<i>Occasionally gestures are used effectively.</i> <ul style="list-style-type: none"> Hands are not used to emphasize talking points; hand motions are sometimes distracting. Lacks positive body language; slumps. 		X 20	
D. Well-poised	<i>Is extremely well-poised.</i> <ul style="list-style-type: none"> Poised and in control at all times. 	<i>Usually is well-poised.</i> <ul style="list-style-type: none"> Poised and in control most of the time; rarely loses composure. 	<i>Isn't always well-poised.</i> <ul style="list-style-type: none"> Sometimes seems to lose composure. 		X 20	
Gross Total Points						
Time Deduction*						
Net Total Points						
Rank						

* -1 point per second under 4 minutes or over 6 minutes, determined by the timekeepers