



2015 Kansas State Degree

KS
KS0000
100000000



Applicant Information

Applicant Name

Example Student

Chapter Name

Kansas FFA Association

Statement of Candidate and Parent/Guardian

We have prepared this application and certify that the records are true, complete and accurate and we hereby permit for publicity purposes the use of any information included in the application with the exception of the following:

Date

Parent/Guardian Signature

Date

Candidate's Signature

Certification

We have verified the application and find that the statements contained herein are such that we are able to recommend him/her for the Degree/Award. Furthermore, we verify that he/she has conducted themselves in a manner to be a credit to the organization, chapter, school and community.

Date

Chapter President Signature

Date

Chapter Advisor Signature

Date

Superintendent or Principal Signature

Date

State Advisor or State Executive Committee Signature

Candidate's Scholastic Record

I hereby certify this applicant has achieved a high school record of "C" or better and has a satisfactory record of scholarship and participation in school activities.

Date

Administrator or Counselor (indicate which)



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Applicant Contact Information

Name as you want it to appear on the certificate Example Student		Name on the FFA Chapter Roster (if different)		
Gender Male	DOB 10/11/1998	Name Pronunciation		
Address 110 Umberger Hall	City Manhattan	State KS	Zip Code 66506	
Email Address mrkane@ksu.edu	Home Phone 1234567890		Parent/Guardian Name Sue	
Parent/Guardian Name Joe	Parent/Guardian Occupation Farmer		Parent/Guardian Occupation Farm Secretary	

Chapter Information

FFA Chapter Name Kansas FFA Association		School Name Kansas FFA		
School Address 111 School Road	School City Manhattan	School State KS	School Zip Code 66502	
School Phone 999/999-9999	Chapter Advisor(s) Mary Kane			

FFA History

Year FFA Membership Began 2012	Year Received Chapter FFA Degree 2013
Had continuous active FFA membership for the past 24 months? Yes	Have your State and National FFA Dues been paid? Yes

Education Information

High School Graduation Year 2016	If not, give date left school	Years of Ag Education Offered (grades 7-12) in high school last attended 2.00
Ag Education completed in High School Years: 2.00 Hours: 360	Postsecondary/Vo-Tech Education Completed Semesters: Quarters:	Four-year College Completed Semesters: Quarters:
Major	School Attended	
Military Duty - Dates of Full-Time Active Military Duty	World Experiences in Agriculture - Date of International Placement	





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Basic Award Setup Information

I. Application Dates

Began Agricultural Education Application Ending Date
 1/1/2013 12/31/2014

II. SAE Types

- Exploratory, Supplemental, or Improvement
- Research
- Placement
- Entrepreneurship

III. Assets

1. Current/Operating Assets	Value at Beginning Date	Value at Ending Date
a. Cash on hand, checking and savings	\$1,368	\$4,166
b. Cash value - bonds, stocks, life insurance	\$0	\$0
c. Notes & Accounts Receivable	\$0	\$0
d. Current Inventory (Entrepreneurship Experiences)		Itemized ending inventory values are reported on "Ending Current Inventory" page.
1. Investment in harvesting and growing crops	\$0	
2. Investment in feed, seed, fertilizer, chemical, supplies, prepaid expenses, and other current assets	\$84	
3. Investment in merchandise, crops and animals purchased for resale	\$0	
4. Investment in raised market livestock & poultry	\$1,258	

2. Non-Current Inventory	Value at Beginning Date	Value at Ending Date
a. Investment in non-depreciable draft, pleasure, and breeding animals	\$2,130	Itemized ending inventory values are reported on "Ending Non-Current Inventory" page.
b. Investment in depreciable draft, pleasure, and breeding animals	\$0	
c. Investment in depreciable machinery, equipment, and fixtures	\$0	
d. Investment in depreciable land improvements, buildings, and fixtures	\$0	
e. Investment in land	\$0	

IV. Liabilities	Value at Beginning Date	Value at Ending Date
a. Accounts and notes payable	\$0	\$200
b. Current portion of non-current debt (the portion of non-current debt during this calendar year)	\$0	\$0
c. Real Estate Mortgages (total real estate mortgages minus current portions)	\$0	\$0
d. Other non-current liabilities (total other non-current liabilities minus current portions)	\$0	\$0

V. Personal Cash Income & Expense	Total Value
a. Sources of cash gifts	\$0
b. Sources of cash from Ag related (non-SAE) and personal earnings	\$678
c. (Deduct) Total Personal Expense/Draw	\$1,154
d. (Deduct) Education Expenses Taken Out	\$0





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Supervised Agricultural Experience - Placement and Exploratory

2013

Pathway	Employer or Project Name Job Title, Responsibilities, or Project Description	Unpaid Hours	Paid Hours	Total Hours	Gross Earnings	Current Expenses
Plant Systems	J&H Greenhouse & Nursery Cared for plants, ran register, cleaned facilities, delivered plants to clients	0	205	205	\$1,232	\$25
Plant Systems	High School Greenhouse Cared for plants	10		10		
TOTAL		10	205	215	\$1,232	\$25

2014

Pathway	Employer or Project Name Job Title, Responsibilities, or Project Description	Unpaid Hours	Paid Hours	Total Hours	Gross Earnings	Current Expenses
Plant Systems	J&H Greenhouse & Nursery Cared for plants, ran register, cleaned facilities, delivered plants to clients	0	280	280	\$1,681	\$0
TOTAL		0	280	280	\$1,681	\$0





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Supervised Agricultural Experience - Entrepreneurship

2013

Pathway	Name & Description	Size/Scope of Enterprise
Animal Systems	Feeder Pig Operation Started with 37 feeder pigs, ended with 29	9 sows; 1 boar

2014

Pathway	Name & Description	Size/Scope of Enterprise
Animal Systems	Feeder Pig Operation Started with 29 feeder pigs, ended with 25	8 sows; 1 boar





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Candidate Inventory Statement - Current Inventory

A. Harvested and Growing Crops/Plants on 12/31/2014

Description	Quantity	Value
	TOTAL	

B. Feed, Seed, Fertilizer, Chemicals, Supplies, Prepaid Expenses, and other Current Assets on 12/31/2014

Description	Quantity	Value
	TOTAL	

C. Merchandise, Crops, and Animals Purchased for Resale on 12/31/2014

Description	Quantity	Value
	TOTAL	

D. Raised Market Animals on 12/31/2014

Description	Quantity	Value
Feeder Pigs	25	\$850
	TOTAL	\$850





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Candidate Inventory Statement - Non-Current Inventory

E. Non-Depreciable Draft, Pleasure, or Breeding Animals on 12/31/2014

Description	Quantity	Ending Total Value
Sows	8	\$2,320
Boar	1	\$390
	TOTAL	\$2,710

F. Depreciable Draft, Pleasure, or Breeding Animals on 12/31/2014

Description	Quantity	Acquisition Cost	Depreciation Claimed	Value
	TOTAL			

G. Depreciable Machinery, Equipment, and Fixtures on 12/31/2014

Description	Acquisition Cost	Depreciation Claimed	Value
	TOTAL		

H. Depreciable Land Improvements, Buildings, and Fences on 12/31/2014

Description	Acquisition Cost	Depreciation Claimed	Value
	TOTAL		

I. Land on 12/31/2014

Description	Quantity	Acquisition Cost
	TOTAL	





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Income and Expense Summary of SAE Program

	2013	2014	Total
1. Revenues from Operations			
a. Closing Current Inventory	\$986	\$850	\$850
b. Beginning Current Inventory	\$1,342	\$986	\$1,342
c. Change in Current Inventory	-\$356	-\$136	-\$492
d. Cash Sales	\$6,704	\$6,235	\$12,939
e. Value Used at Home (Non-cash)	\$0	\$0	\$0
f. Value of Production Transferred to other enterprise, Transferred to Non-Current, Bartered or Labor Exchanged (Non-cash)	\$415	\$410	\$825
g. Gross Revenues (Change in Current Inventory and Total Sales)	\$6,763	\$6,509	\$13,272
2. Expenses from Operations			
a. Inventory Purchased for Resale (Cash)	\$0	\$0	\$0
b. Inventory Purchased for Resale (Non-Cash Transfers)	\$0	\$0	\$0
c. Cash Expenses (all other types)	\$6,275	\$6,356	\$12,631
d. Non-Cash Expenses (Transferred, Bartered, or SAE Labor Exchange)	\$415	\$410	\$825
e. Contributed Non-Cash Expenses (Gift or non-SAE Labor Exchange)	\$0	\$0	\$0
f. Total Operating Expenses	\$6,690	\$6,766	\$13,456
3. Net Income from Operations	\$73	-\$257	-\$184
4. Non-Current Inventory			
a. Closing Inventory	\$2,420	\$2,710	\$2,710
b. Transfer in from Operations (Non-Cash Transfers of non-current assets)	\$0	\$0	\$0
c. Contributed Inventory (Outside contribution of non-current assets - gift)	\$0	\$0	\$0
d. Purchases	\$956	\$1,311	\$2,267
e. Beginning Inventory	\$2,130	\$2,420	\$2,130
f. Sales	\$885	\$1,260	\$2,145
g. Non-Cash Sales	\$0	\$0	\$0
h. Net Non-Current Transactions	\$219	\$239	\$458
5. Net Income From Operations & Net Non-Current Transactions	\$292	-\$18	\$274
6. Annual Profitability Measures			
a. Operating Profit Margin (OPM) Net Operating Income/Totals Sales = % of sales related to profit	1%		
b. % of Total Returns from Net Non-Current Gains (Net Non-Current Gains/Total Gains)	75%		167%
c. Review Non-Current Ending Inv. Value			
7. Non-Cash Transfer/Exchange Review			
a. Check if Non-Cash Transactions are Balanced	YES	YES	YES
b. Difference that non-cash income categories Non-Cash minus Non-Current Expenses are off	\$0	\$0	\$0





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Financial Balance Sheet Statement - Assets & Liabilities

A. Assets	Beginning Value	Ending Value
1. Current Assets		
a. Cash on hand, checking and savings	\$1,368	\$4,166
b. Cash Value - Bonds, stocks, life insurance	\$0	\$0
c. Notes & Accounts Receivable	\$0	\$0
d. Current Inventory (Entrepreneurship Experiences)		
1. Investment in harvesting and growing crops/plants	\$0	\$0
2. Investment in feed, seed, fertilizer, chemical, supplies, prepaid expenses, and other current assets	\$84	\$0
3. Investment in merchandise, crops, and animals purchased for resale	\$0	\$0
4. Investment in raised market animals	\$1,258	\$850
e. Total Current Inventory	\$1,342	\$850
f. Total Current Assets	\$2,710	\$5,016
2. Non-Current Assets		
a. Non-Current Inventory		
1. Investment in non-depreciable draft, pleasure, and breeding animals	\$2,130	\$2,710
2. Investment in depreciable draft, pleasure, and breeding animals	\$0	\$0
3. Investment in depreciable machinery, equipment, and fixtures	\$0	\$0
4. Investment in depreciable land improvements, buildings, and fences	\$0	\$0
5. Investment in land	\$0	\$0
b. Total Non-Current Assets	\$2,130	\$2,710
3. Total Assets	\$4,840	\$7,726
B. Liabilities		
1. Current Liabilities		
a. Accounts and Notes Payable	\$0	\$200
b. Current Portion of Non-Current Debt (the portion of non-current debt during this calendar year)	\$0	\$0
c. Total Current Liabilities	\$0	\$200
2. Non-Current Liabilities		
a. Real Estate Mortgages	\$0	\$0
b. Other Non-Current Liabilities	\$0	\$0
c. Total Non-Current Liabilities	\$0	\$0
3. Total Liabilities	\$0	\$200





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Financial Balance Sheet Information - Personal Contribution & Net Worth

C. Summary of Contributed Capital (Personal Finances in Balance Sheet)	
1. Beginning Value	\$4,840
2. Sources of Cash Gifts	\$0
3. Sources of Cash from Ag Related (non-SAE) and personal earnings	\$678
4. Sources of Non-Cash Contributions (Current and Non-Current)	\$0
5. (Deduct) Non-Cash Sales for "Used at Home"	\$0
6. (Deduct) Total Personal Draw	\$1,154
7. (Deduct) Education Expenses Taken Out	\$0
8. Net Personal Contribution	\$4,364

D. Net Worth	Beginning Value	Ending Value
1. Contributed Capital (Represents the value of personal contribution)	\$4,840	\$4,364
2. Retained Earnings (Represents the value of SAE net income, entrepreneurship, placement, research)		\$3,162
3. Total Net Worth	\$4,840	\$7,526
4. Total Liabilities & Net Worth	\$4,840	\$7,726

E. Accuracy Check for the Balance Sheet (Assets = Liabilities + Equity) & Growth		
1. Beginning Value	MET	
2. Ending Value		MET
3. Difference (met = \$0)	\$0	\$0
4. Total Growth in Equity		\$2,686

F. Financial Management Ratios		
1. Current Ratio (Measure of Liquidity) (Current Assets/Current Liabilities)		25.08
2. Working Capital (Measure of Liquidity) (Total Current Assets minus Total Current Liabilities)	\$2,710	\$4,816





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Financial Balance Sheet Statement - Earnings & Productively Invested

G. SAE Earnings	
1. Placement SAE Earnings (Cash)	\$2,888
2. Entrepreneurship SAE Earnings (Cash & Non-Cash)	\$274
3. Total SAE Earnings (Retained Earnings)	\$3,162

H. Productively Invested	
1. Change in Net Worth (Productively Invested from Operations)	\$2,686
2. (Add) Total Educational Expenses (Personal Use)	\$0
3. (Deduct) Total Sources of Assets from Gifts or Non-SAE	\$0
4. Total Growth in Productively Invested	\$2,686

I. Unpaid Hours	
1. Total Unpaid Hours	10
2. Factor Per Hour	3.56
3. Unpaid hours allowance (hours x rate)	36

J. Qualification Check	Your Value	Condition
Qualified under at least one option (Details of each option are listed below)		Met
Option 1 Conditions - Qualification on Finances		
a. Productively Invested at least \$2000	\$2,686	Met
b. SAE Earnings at least \$2000	\$3,162	Met
Option 2 Conditions - Qualification on Unpaid Hours		
a. Unpaid Hours at least 600	10	
Option 3 Conditions - Qualification on Combination		
a. Unpaid Hours/600 + Productively Invested/\$2000 is at least 100%	136%	Met
b. Unpaid Hours/600 + SAE Earnings/\$2000 is at least 100%	160%	Met





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Skills, Competencies, and Knowledge

A. Skills, Competencies, Knowledge

	AFNR Performance Indicator	Contributions to Success
1	PS.01.01 Classify agricultural plants according to taxonomy systems.	While working in the greenhouse I often have to label the plants and trees. I also have to supply the client with the correct plants they order. Without my knowledge of plant taxonomy I wouldn't be able to accomplish these tasks effectively.
2	ABS.07.04 Manage risk and uncertainty.	One never knows what the livestock market will be like. I ensure I will get the most money possible when I sell my feeder pigs by watching the market trends and talking with trusted people with a background in economy.
3	ABS.03.01 Prepare and maintain all files needed to accomplish effective record keeping.	In order to run my feeder pig operation efficiently I have to be financially stable. I accomplish this by keeping track of the income and expenses for my operation. I place these numbers into a workbook in order to keep count on how much money I have available.
4	AS.02.03 Select animals for specific purposes and maximum performance based on anatomy and physiology.	I continue to develop my operation by buying sows and boars that will optimize performance. I look for sows that are feed efficient, are structurally sound, and will be good mothers. I also look for boars that will produce offspring that will be feed efficient and will eventually be ideal market hogs.
5	AS.06.01 Demonstrate safe animal handling and management techniques.	It is never my wish to bring harm to my animals or myself. I take precautions while moving or working my animals to ensure they won't get hurt, they will not be incredibly stressed, and that I don't get hurt. I also follow safety measures when running equipment on the farm to make sure myself and others are not harmed. All of these practices lead to an efficient operation.
6	CS.01.03 Vision: Establish a clear image of what the future should look like.	I knew my operation would never succeed if I didn't have a defined goal of what I wanted it to look like. I made a plan of steps I need to take to get my operation to my desired goal and build upon those steps in order to reach my anticipated end result.
7	CS.01.06 Continuous Improvement: Pursue learning and growth opportunities related to professional and personal aspirations.	I am always looking for new ways to improve upon my skills in the greenhouse. I build upon my knowledge by talking with the people I work with, attending workshops provided by the local professionals and reading reliable books or articles.
8	CS.03.01 Communication: Demonstrate oral, written and verbal skills.	In the greenhouse I deal with customers regularly. I use the communication skills I have to interact with the customers to provide them with the optimal service they are looking for. I am able to build relationships with my customers because of my ability to communicate with them.
9	CS.03.03 Flexibility / Adaptability: Describe traits that enable one to be capable and willing to accept change.	When dealing with animals one can never be positive what is going to happen. If my sows doesn't produce the size of litters I am hoping for or the market is low I have to find another source of income that will keep my operation running. I have to always have two or three back up plans in my mind in case something were to go wrong with my plan A.
10	PS.02.02 Prepare growing media for use in plant systems.	If plants don't have the right growth media they will not perform at their optimal level. While in the greenhouse I often times have to replant plants or trees. I am always sure to evaluate the plants I am dealing with a choose the media that will allow that plants the root growth and support it needs.





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Leadership/FFA Activities

Activity	Chapter	Area, District or Region	State	National Finals Multi-State	National
National Convention					14
Horse Judging		14	14		
Speech Contest		14	14		
Job Interview			14		
Livestock Judging		13,14	13,14		
Leader lab			13,14		
State Convention			13,14		
Agronomy Judging		13,14	13		
Dairy Foods		13,14	13		
Chapter Treasurer	13				
Chapter Vice President	14				
Day on the Farm	13,14				





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Community Service

2013

Group/Organization	Activity Name	Hours
FCCLA	Rake and Run - Raked leaves from yards of elderly community members.	4.00
Busy Bees 4-H Club	Adopt-a-Highway - Picked up trash along the highway.	6.00
Christian Laymens	Packaged boxes of food and presents for the less fortunate in our community and delivered them.	4.00
Kiwanis	Helped serve food at their annual pancake feed.	2.50
TOTAL		16.50

2014

Group/Organization	Activity Name	Hours
National Honors Society	Canned Food Drive - Posted fliers around town promoting our food drive, collected food, took food to local food pantry.	8.00
FCCLA	Caramel Apples for Cancer - Free will donation for a caramel apple to raise money for the American Cancer Society. - Helped promote the event and work the booth.	1.50
TOTAL		9.50





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Checklist of Minimum Qualifications

Item	Value
Candidate has been an active FFA member for at least the immediate past 24 months.	MET
Candidate has the Chapter and Greenhand FFA Degree.	MET
Applicant must have completed at least 2 full years (360 hours) of agriculture, or all of the agriculture offered at the school last attended.	MET
Non-cash income and expense is balanced each year on the Income/Expense Report.	MET
Accuracy Check for the Balance Sheet (Assets = Liabilities + Equity) & Growth	MET
Candidate has a record of at least 25 hours community service in at least 2 different activities.	MET
Student qualifies for the Degree with earnings, productively invested, and hours.	MET
Student has done at least 8 activities above the chapter level.	MET





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State Degree Manual Review Sheet of Qualifications

Circle	Initial
Y N	

1. Has the candidate been a chapter officer or serve on a major committee as listed below.

_____ Chapter FFA Officer: _____

_____ FFA Committee Chairman: _____

_____ FFA Committee Member: _____

Circle	Initial
Y N	

2. Has the candidate performed at least 10 Parliamentary Procedure abilities?

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Circle	Initial
Y N	

3. Has the candidate given a six-minute agricultural related speech or demonstration? Please provide details below.

1. (Title) _____ (Length) _____

Circle	Initial
Y N	

4. Has the candidate attached signed SAE agreements (or SAE plans) for all SAEs listed in the application? (Attached to this application)

Circle	Initial
Y N	

5. Are all the Skills, Competency, and Knowledge listed in the application complete and accurately represents the student's experiences.

Circle	Initial
Y N	

6. As the advisor, I have reviewed the complete application and information listed in this manual review sheet and confirms the candidate's information is accurate and meets all qualifications.

All information is accurate and represents the work of the student.

Signature of FFA Advisor

Date